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AUDREY CUMBERFORD
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Thomas Williams
Committee Room T.360
The Scottish Parliament
EDINBURGH
EH99 1SP

22nd June 2015

Dear Thomas

Staffing Average Absence Rates: West College Scotland

Thank you for your letter of 12th June 2015.

The information you have requested is as follows:

➤ 2011 – 2012	3.05%
➤ 2012 – 2013	3.2%
➤ 2013 – 2014	2.8%
➤ 2014 – 2015	3.5%

If you require clarification or additional information, please do not hesitate to contact me via the contact details provided above.

Yours sincerely

A handwritten signature in black ink, appearing to read "Audrey Cumberford".

Audrey Cumberford
Principal and Chief Executive

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The Scottish Parliament
Pàrlamaid na h-Alba

Public Audit Committee

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12 June 2015

Dear Ms Cumberford,

I am writing on behalf of the Public Audit Committee to thank you for the oral evidence you gave to the Committee on the Auditor General for Scotland report entitled *Scotland's colleges 2015* at its meeting on 10 June 2015.

You should receive an electronic transcript of the evidence given to the Committee from the Official Report, allowing you to examine it for factual errors. A copy of the Official Report is available on the Scottish Parliament's web page at: <http://www.scottish.parliament.uk/publicaudit>

Please find enclosed a witness feedback form. I would be grateful if you could complete and return the form via email or you can request a pre-paid envelope to be provided.

During your evidence session, you committed to provide the Committee with your staff absence rates as a percentage over the four years from 2011/12 to 2014/15. The Committee would welcome this information by **Friday 10 July 2015**.

Should you have any further queries, please do not hesitate to contact me via the contact details provided above.

Yours sincerely

Thomas Williams
Committee Assistant